

# ONEIDA VILAS TRANSIT COMMISSION

May 30, 2024

## MINUTES

Attendance: Present Marvin Anderson, Holly Tomlanovich, Richard Logan, Fred Radtke, Dawn Winquist, Billy Fried, Lenore Lopez and Michael Tautges (9:06 A.M.). Others present Transit Manager Barbara Newman.

Called to order by Chairman Anderson at 9:00 A.M. at Vilas County Courthouse, Conference Room B at 330 Court St., Eagle River, WI. Noting that this meeting was properly posted in accordance with the Wisconsin Open Meeting Law and meets the American with Disability Act.

ESTABLISHED A QUORUM: 8 Of 8 Members present.

APPROVAL OF MINUTES from May 6, 2024. Motion by Winquist. Second by Tomlanovich. All Ayes.

APPROVAL OF AGENDA: Motion by Tomlanovich. Second by Logan. All Ayes.

PUBLIC COMMENTS: None.

Discussion and Possible action on Kerber Rose Audit: Kerber and Rose were late getting their report to Newman. Newman didn't have time to review the report. The audit is for 2023. Newman will send it to the board electronically with a reminder if there are any corrections or explanations it could change. Some one from Kerber Rose will present their findings probably by phone.

Discussion and Possible action on the Space Need Assessment: Newman needs a few more signatures. She then can send it out and the grant can be awarded. OVTC is a little behind on awarding the grant. Logan asked if this fulfills the D.O.T. s requirements. It does meet the D.O.T.s requirements.

Discussion and Possible action on Budget Overview through April: Fare Revenue is down due to mange care organizations haven't ordered as many punch cards. OVTC has received money from Oneida County ADRC in the amount of \$38,000.00. This will help with cash flow. Each county puts in twenty percent. Tomlanovich asked about other local share to which Newman answered that is the ski team. Under expenditures lines 501 and 502 are right in line where they should be. Under professional fees OVTC paid the consortium. Under materials and supplies OVTC is doing well there. Still under budget vehicle parts and maintenance. Under budget when it comes to gasoline. Utilities are in line. D.O.T has reached out to Newman stating OVTC grant is approved.

Discussion and Possible action on paid Vouchers: Voucher labeled 4-24, there is nothing out of the ordinary. LVNV is a garnishment. 4-25. Ford Transit vans. 5-15, Utilities is May, Kerber Rose is for the audit. Towards the bottom of the voucher there is a expense for part of workers comp. T&M Towing is for May 6<sup>th</sup> accident. Voucher 5-30 there a expense for advertising in Vilas County ADRC publication. Tomlanovich moved to approve the vouchers. Second by Logan. All Ayes.

Discussion and Possible action on OVTC vacation policy: Tautges pointed out that QuickBooks can calculate for the exact hours worked for vacation to be awarded. Tautges pointed out that oddly after ten years QuickBooks doubles the vacation time and wasn't certain why. Tautges said could just have it update each year. Tautges was wondering if OVTC policy is competitive with the job market. OVTC is behind on the counties on vacation. BART don't get any vacation. They do get sick leave which they can carry over for 700 hours. Newman would like to avoid that. Logan isn't in favor of a carryover. Tautges the carry over would help with multi people taking time off at the same time. Fried, in favor of full time. If Newman thinks it's a good tool, then he's not opposed to but it can create a night mare. Lopez likes incremental. Even part time people have things come up. Fried Motion that the Transit Manager should use these comments and come back with a couple of options. Second by Tomlanovich. All Ayes.

Discussion and possible action on reappointing Citizen Commission member: Anderson asked Vilas County Clerk about Vilas County position on citizen members. Anderson hadn't heard back yet. Tomlanovich motioned that the commission ask each county board to officially appoint citizen members for a three-year term. Logan Second. All Aye.

Future Agenda items: Building Committee. Vacation Time off. Citizen Member. Audit.

Letters: None.

Next Meeting: June 27, 2024, at 10:30 A.M.

Adjourn: 9:58 A.M.

Respectfully submitted.

Brian Moore

Office Manager of Northwood Transit.